## Create a New SmartHub Account

With SmartHub Web, you can pay your bill, view your electric use, manage your payments, sign up for AutoPay and Paperless, enroll in load control notifications\*, and more.

Getting started is easy. If you don't already have online access to your account, you can quickly sign up for it, visit **www.toddwadena.coop** to get started.

- 1. Click on the SmartHub icon located on the quicklinks section of our website.
- 2. From the SmartHub login page, click the **Don't have an account? Register now** hyperlink.
- Enter your Todd-Wadena Electric Cooperative **Billing Account Number**.
- 4. Enter the last name or business name associated with that account.
- 5. Enter a valid email address. This will become your username.
- 6. Click the Continue button.
- 7. Follow the screen prompts and click the **Register** button.
- 8. A registration complete alert appears.
- 9. Check your email and click on the **Verify Account** link to set up a new password and follow the screen prompts.
- 10. Registration is now complete!







