

# Sign Up for Commercial & Irrigation Load Notifications

1. On a desktop, visit [www.toddwadena.coop](http://www.toddwadena.coop) and click on the SmartHub icon on the quicklinks section.
2. Log in using your SmartHub log in information.
3. Select **Manage Contacts** under the **Notifications** drop down menu.

To add an **email contact**, enter email address and follow screen prompts. An email validation code will be sent to the recipient.

- Enter the validation code sent to your email and select **Save Contact**.
- Under the **Notifications** drop down menu, select **Manage Notifications**.
- Select **Reports** and highlight phone number to receive a text message notification next to the alert type that pertains to your account(s).
  - **Generators** (commercial accounts with generator)
  - **Irrigation Control** (irrigating accounts)
  - **Peak Alerts** (commercial accounts without generator)

To add a **phone contact**, enter phone number and select **Receive Text Messages**. Make sure **No** is selected for **Place on Do Not Call List**.

- Click **Continue** and follow screen prompts. A text message validation code will be sent to the recipient.
- Enter the text message validation code sent to your phone and select **Save Contact**.
- Under the **Notifications** drop down menu, select **Manage Notifications**.
- Select **Reports** and highlight phone number to receive a text message notification next to the alert type that pertains to your account(s).
  - **Generators** (commercial accounts with generator)
  - **Irrigation Control** (irrigating accounts)
  - **Peak Alerts** (commercial accounts without generator)
- Click **Save Settings**.

